



**NOTICE is hereby given that the meeting of Landulph Parish Council
will be held on Monday 15 September at 6.30pm
at Landulph Memorial Main Hall**

All Landulph Parish Council papers can be viewed on the Parish Council's website:

www.landulphparishcouncil.gov.uk

Planning applications can be viewed on-line at: [Online planning register - Cornwall Council](#)

Landulph Parish Council would encourage parishioners to make comments on any planning applications on Cornwall Council's online planning register prior to this meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded.

[Landulph Parish Council Meetings Guide](#)

AGENDA

	<p>Her Royal Highness The Duchess of Kent Cllr Martin Worth has sent this message to the Royal Book of Condolence on behalf of the Parish of Landulph:</p> <p>We are deeply saddened to hear of the loss of Her Royal Highness The Duchess of Kent. We recall her dedication to public service and her grace and humility. We express our sympathy to His Royal Highness The Duke of Kent and the wider Royal Family. May she rest in peace</p>
	10 Minute Public Forum
1	To receive apologies for absence and approve the reasons given.
2	Declarations of interest relating to items on the agenda.
3	Members to consider any dispensations relating to items on the agenda.
4	To confirm the minutes of the meeting dated 21 July 2025
5	Matters Arising (to discuss any actions arising from the previous meeting)
6	Planning – to consider planning applications
7	<p>Planning Updates (for information only):</p> <p>a) Install a 3rd wire between poles 45SCEF3 and 45SCEG8 (approximately 1150 metres) -Add a lazy leg pole at 45SCEG8 to support new 3 phase transformer -Relocate pole 45SCE7 approximately 15 metres further south from the tower line. This is to balance the span lengths either side of that pole. - Install a new mid span pole to be numbered 45SCEG1. This is required to maintain statutory ground clearance and shorten the existing span lengths. -Reconfigure pole 45SCEF8 and add one extra stay to act as an out of balance stay to keep pole supported and upright. -Replace 45SCEF2, 45SCEF3, 45SCEF4, 45SCEF5, 45SCEF6 & condition assess all other poles and if necessary change the poles whilst carrying out the 3rd wire works.</p> <p>Landulph Cross To Marsh Farm Landulph Saltash Ref. No: PA25/05635 Validated: Thu 24 Jul 2025 Status: Decided</p>

8	Delegated Decisions – External hard drive for Clerk laptop backup
9	Accounts for Payment (details at the end of the agenda).
10	Governance & Finance Working Group a) Financial Update b) Update on HMRC PAYE c) Update on AGAR
11	Report from Playing Field Working Group
12	Report from Dot Gov Working Group
13	Report from LOG Working Group
14	Report from LCG Working Group
15	Report from Searle Family Memorial Field Working Group
16	Report from Emergency Plan Working Group
17	Correspondence from Parishioners - none
18	Scan, Tap & Go Inpost Locker
19	Update on Bus Shelter Decoration
20	Update on Community website – Landulph.Org
21	Chairman’s Urgent Business / Any Other Business (note: any items are for information only).
22	Date of Next Meeting – Monday 20 October, 6:30 (Landulph Memorial Hall, Main Hall) Dates for 2025: 20 October, 17 November, 15 December
	10 Minute Public Forum
	Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.
23	Report from Staffing Committee

Accounts Payable

Payee	Chq no /BACS	Payment Details	Budget	Net	VAT	Gross	Paid
Cornwall Pension Fund	BACS	Back pay for pay award	Employee Costs GF	£16.58		£16.58	25/7/25
HMRC	chq101790	Back pay for pay award	Employee Costs GF	£17.69		£17.69	5/8/25
K J Williams	BACS	Back pay for pay award	Employee Costs GF	£44.76		£44.76	25/7/25
K J Williams	BACS	May salary incorrectly recorded paid	Employee Costs GF	£1.00		£1.00	28/7/25
Geoxsphere Ltd	BACS	Parish Online Mapping Jul 25 - 26	Subscriptions GF	£60.00	£12.00	£72.00	28/7/25
HMRC	BACS	Overdue account	Employee Costs GF	£111.45		£111.45	1/8/25
see expenses	BACS	Treasure Trail Bag and pond dipping - reimburse Clare Tagg	Climate Change GF	£66.20	£8.74	£74.94	

see expenses	BACS	Grant Y4CAP3 - reimburse Clare Tagg	Y4 CAP3 GF	£160.97	£32.20	£193.17	
Cornwall ALC Ltd	BACS	Job Evaluation	Employee Costs GF	£100.00	£20.00	£120.00	1/8/25
HMRC	BACS	Outstanding employers NIC	Employee Costs GF	£165.35		£165.35	
Google Cloud EMEA	DD	1 July - 31 July 2025	ICT Costs GF	£54.06		£54.06	7/8/25
BDO LLP	BACS	Limited Assurance Review year ended 31/3/25	Office Expenses GF	£420.00	£84.00	£504.00	15/8/25
Ally Hill	BACS	Grass Cutting for July - Inv 1091	Open Spaces GF	£370.00		£370.00	15/8/25
Chris Cook	BACS	Locum Clerk	Employee Costs GF	£135.44		£135.44	
Google Cloud EMEA	DD	1 Aug - end of account	ICT Costs GF	£2.79		£2.79	5/9/25
ICO	DD	Data Protection Tier 1	Office Expenses GF	£47.00		£47.00	
Amazon	BACS	External hard drive for clerk backup - reimburse Clare Tagg	ICT Costs GF	£64.16	£12.83	£76.99	
PrintMinor	BACS	Frosting of window	Y4 CAP3 GF	£25.00	£0.00	£25.00	
Saltash Red Bus	BACS	Bus for 31 August	Y4 CAP3 GF	£30.00		£30.00	
PCC	BACS	Use of carpark for 31 August	Y4 CAP3 GF	£30.00		£30.00	
Ally Hill	BACS	Grass Cutting for August - inv 1105	Open Spaces GF	£440.00		£440.00	
see expenses	BACS	Maintenance of LOG - reimburse Clare Tagg	Orchard GF	£6.81	£1.36	£8.17	
Amazon	BACS	Data card for solar router - reimburse Clare Tagg	Community Chest - Orchard	£40.42	£8.08	£48.50	