



**Minutes of a meeting of the Landulph Parish Council held on Monday 16 February 2026**

**6.30pm at Landulph Memorial Main Hall**

**Present:** Councillors M. Worth (Chair), M. Ansell, G Braund, P Braund, L Gawith (Vice Chair), P. Morris, and C. Tagg  
**Officers –** K Yorke-Dunne, Clerk and RFO to the Council

<b>MINUTES</b>		<b>ACTION</b>
	<b>10-minute public forum.</b> 4 Parishioners present Paul Nash addressed the council for suggestions and guidance on EV car charging; he has applied for a channel licence to go across the pavement and has considered accessing the lane at the rear of their property. Ownership and access rights to the lane are unclear; Cllr Worth suggested that a formal enquiry to the planning team at CCC about access rights at Hodder Way/Coombe Lane/ via Case Assist would be the quickest option to understand access. Cllr Worth requested any paperwork be sent to the clerk to support the enquiry. It was noted that EV charging will be discussed on agenda item 12 today.	Clerk
<b>192-25</b>	<b>To receive apologies for absence and approve the reasons given –</b> all present.	
<b>193-25</b>	<b>Declarations of interest relating to items on the agenda.</b> Cllr Morris declared a pecuniary interest in item 26 (moved to item 28 in the minutes) - Footpath tender. Councillors <b>RESOLVED</b> to note.	
<b>194-25</b>	<b>Members to consider any dispensations relating to items on the agenda.</b> Not used.	
<b>195-25</b>	<b>To confirm the minutes of the previous meeting</b> Cllr Tagg proposed, seconded by Cllr Ansell and <b>RESOLVED</b> that the minutes of the meeting held on Monday 19 January 2026 are taken as read, confirmed and signed by the Chairman.	
<b>196-25</b>	<b>Matters arising from the minutes</b> Members discussed outstanding actions that are appended to these minutes. 120 -25 - Generator moved – completed. All actions for slipway sign to be condensed to 120 -25 180 -26 – Clinic to run Friday 27 <sup>th</sup> February. A leaflet is available to explain how the clinic will work. Cllr Ansell will support parishioners to register with NGED where needed. Cllr Tagg to promote via social media. 181 -26 – Guidance for “Actions in an Emergency” has been prepared but not published yet. Cllr Tagg suggested ways of making the guidance more accessible.	Cllr Tagg
<b>197-25</b>	<b>To consider planning application -</b> None	
<b>198-25</b>	<b>Planning Updates (for information only)</b> The planning update on <b>PA25/07520</b> and <b>PA25/07982</b> were noted.	
<b>199-25</b>	<b>Delegated Decisions approved by the Council –</b> <b>PA23/00334 - Land West of the Oaks</b> Members of the council declared an interest; the remaining councillors made a suggestion for planning via email within the 5 day response time. Planning has since been <b>REFUSED</b> .	



	<p>charging channel and the response from their neighbours. P Nash stated that they were not definitely applying due to parking restrictions, but they will keep the council updated.</p> <p><b>The meeting resumed.</b></p>	
<b>204-25</b>	<p><b>Landulph.org.uk – enhancements</b></p> <p>Cllr Tagg explained the reasoning for spending £30 (ICT budget) to secure documents as a pdf from the website. Cllr Ansell proposed, Cllr Worth seconded and it was <b>RESOLVED</b> to install a button on the website.</p> <p>Cllr Tagg suggested the purchase of Landulph.org domain for £16 annual charge and redirect to landulph.org.uk for security reasons.</p> <p>Cllr Ansell proposed, Cllr Worth seconded, 2 approved and 3 councillors voted against, <b>MOTION CARRIED.</b></p>	
<b>205-25</b>	<p><b>Memorial Hall Legal Status</b></p> <p>It has recently been raised that the ownership of the Memorial Hall building is not clear. LPC own the land, it is believed they are freehold custodian of the building. It was proposed for the PC to seek clarification on the legal relationship between the Memorial Hall Charity and LPC and whether there should be a formal lease between the two. And to understand the impact of the statement noted by Cllr Gawith.</p> <p>CRCC Cornwall Rural Community Charity will provide legal advice. It would be prudent to update the legal documents to support future funding/investment. It was noted that Section 126 of the Local Government Act 1972 allows parish and community councils in England and Wales to appropriate (repurpose) land they own.</p> <p>Cllr Tagg proposed, Cllr Gawith seconded and <b>RESOLVED</b> to seek advice from CRCC and to understand section 126. Cllr Worth chose to abstain rather than declare an interest.</p>	Cllr Gawith
<b>206-25</b>	<p><b>Emergency Plan Working Group</b></p> <p>Cllr Morris will provide an accessible principal format of the “Action in an Emergency” leaflet.</p>	Cllr Morris
<b>207-25</b>	<p><b>Report from Finance &amp; Governance Working Group</b></p> <p>The written report listed the actions undertaken on behalf of the Working Group.</p> <p>Cllr Worth thanked Cllr Tagg for the work carried out to be able claim VAT back.</p> <p>The communication policy has been amended to align with the claim that social media for working groups can be updated (within reason) by non-councillors. Cllr Tagg proposed, Cllr G Braund seconded and it was <b>RESOLVED</b> to adopt the amendments to the communication policy.</p> <p>Positive position reserves 63% of precept.</p>	
<b>208-25</b>	<p><b>Report from LCG Working Group</b></p> <p>Cllr Tagg reminded the council that Tamara and Tamar Valley National Landscape are holding a forum on Community Action for Nature in Landulph on 28<sup>th</sup> February. It starts in the Memorial Hall and will visit the Orchards.</p> <p>LCG would like to support the Searle Family Playing Field’s project to include thoughts on improvements for nature.</p>	
<b>209-25</b>	<p><b>Report from LOG Working Group</b></p> <p>The written report listed the actions of the Working Group. The following recommendations were noted:</p>	

	<ol style="list-style-type: none"> <li>1. The Wassal was extremely successful and should be a community event rather than LOG event. Funding can still be accessed from LPC through the earmarked reserves for community events.</li> <li>2. Hold a Cornish Hedge Laying Course for volunteers with the view that the volunteers will manage the hedges in the future.</li> </ol>	
<b>210-25</b>	<p><b>Playing Field Working Group</b> The written report listed the actions of the Working Group.</p> <ul style="list-style-type: none"> <li>• The group seek delegated authority to purchase ancillary fence supplies for £1,326.</li> <li>• There has been no response to support the repair of the iconic tractor. Further requests for volunteers to be shared on Landulph Innit.</li> </ul> <p>Cllr Gawith proposed, Cllr Worth seconded and it was <b>RESOLVED</b> to approve the purchase of ancillary materials for the fencing.</p>	<p>Cllr Gawith</p> <p>Cllr Worth</p>
<b>211-25</b>	<p><b>Searle Family Playing Field</b></p> <ul style="list-style-type: none"> <li>• Cllr Morris reminded the council of the expression of interest for grant funding to rejuvenate the Searle Field. Although £10,000 is available, councillors approved match funding of 10% of the bid as an appropriate amount (£8K).</li> <li>• Cllr Gawith gave an update on Octopus energy who are still sending bills.</li> <li>• Richard Barnes is scheduled to discuss the proposal for the cricket field in March. There has been no correspondence from Saltash.</li> </ul> <p>Cllr Morris proposed, Cllr Worth seconded and it was <b>RESOLVED</b> that the EOI be approved and signed by the Chair of LPC.</p>	<p>Cllr Worth</p> <p>Cllr Morris</p>
<b>212-25</b>	<b>Correspondence from Parishioners:</b> none	
<b>213-25</b>	<p><b>Chairman's Urgent Business / Any Other Business (note: any items are for information only)</b></p> <p>a) Cllr G Braund noted that LPC have not yet received the bill for the use of the hall from January to December 2026 and extra bookings in 2025. It is essential this is agreed and paid in this financial year (March 2026).</p>	<p>Cllr G Braund</p>
<b>214-25</b>	<p><b>Date of Next Meeting</b> Monday 16 March 2026. 6,30pm</p>	
	<b>10-minute public forum</b>	
	The Public Meeting closed at 8 pm; all parishioners left the meeting.	
	<b>Part Two meeting; public excluded.</b>	
<b>215-25</b>	<p><b>Report from Staffing Committee</b> The Staffing Committee proposed to approve 11.5 hours for clerk training in January. Cllr Gwaith proposed, Cllr Worth seconded and it was <b>RESOLVED</b> to approve clerk hours for payment.</p>	<p>Staffing Committee</p>
<b>216-25</b>	<p><b>Tender of Grass Cutting</b> There was one tender for grass cutting. Cllr Worth shared his concern that the contractor had decreased the cost of the bid despite it being a contract for 3 years. Is this sustainable for the contractor? Cllr Gawith proposed, Cllr P Braud seconded and it was <b>RESOLVED</b> to appoint the contractor for grass cutting.</p>	<p>Clerk</p>
<b>217-25</b>	<p><b>Playing field fence quotes</b></p> <ul style="list-style-type: none"> <li>• 2 quotes were received for the fencing. Cllr P Braund proposed, Cllr Gawith seconded and it was <b>RESOLVED</b> to appoint Company B to supply the fencing in the sum of £15,228.</li> <li>• 4 tenders were received to install the fencing. All contractors have the relevant insurance, paperwork and are local. Councillors discussed</li> </ul>	<p>Cllr P Braund</p>

	fairness to contractors and whether the cheapest is the best. Cllr Gawith proposed, Cllr Tagg seconded, one Cllr voted against, it was <b>RESOLVED</b> to approve Contractor D subject to adequate references on their experience of working with plastic fencing.	Clerk
<b>218-25</b>	<b>Landulph Orchard Green hedge cutting</b> <ul style="list-style-type: none"> <li>2 quotes have been received. Cllr Tagg proposed, Cllr P Braund seconded and it was <b>RESOLVED</b> to approve Contractor B for hedge cutting. Cllr Tagg to ensure access is available to the Church Yard.</li> <li>Hedge laying course to take place either 13 or 27 March 2026. It is anticipated that 20 metres can be laid during the day with volunteers continuing to lay the remainder soon after. Cllr Tagg proposed, Cllr Morris seconded and it was <b>RESOLVED</b> to approve £240 funding for Hedge laying course from earmarked reserve and supplies from general fund.</li> </ul>	Clerk Cllr Tagg
Cllr Morris left the room at 8.30pm.		
<b>219-25</b>	<b>Tender for footpath.</b> 2 quotes had been received. It was agreed to continue with the existing contractor as the council are happy with their work. Cllr Worth proposed, Cllr Ansell seconded and it was <b>RESOLVED</b> to appoint contractor B to maintain the footpaths.	Clerk
<b>The meeting concluded at 8.37pm.</b>		

<b>MATTERS ARISING/ ACTIONS</b>			
<b>Key to actions:</b>			
Yet to be actioned	Action pending	Action completed	Ongoing Action
Minute no.	Action	Update on Action Taken	
<b>Matters Arising – February 2024 meeting</b>			
Public Forum	Request for a new street sign at the end of Church Lane Cornwall Cllr Worth to raise via Cornwall Council Casework Assist.  Update 15 Sept 25; Coombe Drive sign is also missing from Corner.	Action pending. Raised 28.3.24, acknowledged by CC 15.4.24, awaiting outcome (could take 8-12 weeks).	
<b>Matters Arising – February 2025 meeting</b>			
171-24 a)	Feedback on amount of speeding sign data at the cross – to Will Glassup. Clerk to request an update on speeding data. Request sent from MW 21.02.25, pending response.	Action pending.	
<b>Matters Arising – June 2025 meeting</b>			
48-25	New Clerk, Cllr Gawith & Cllr Tagg to undertake risk assessments for all assets in parish	Ongoing	
<b>Matters Arising – July 2025 meeting</b>			
68.25	Cllr Gawith to terminate Octopus electricity contract to pavilion.	Email sent 24 July. Meter to be removed. Complete, though meter not removed.	

		17 <sup>th</sup> November – Numerous emails and replies sent, it is understood that a local contractor could not be located to remove the meter. 19 Jan. Octopus have been sent photo of meter to prove that it isn't 3 phase. 20 Jan Have now agreed to remove it and write off charges since July. Another bill has been received Feb 26.
<b>Matters Arising – Sept 2025 meeting</b>		
88-25	Cllr Tagg to issue quarterly e-newsletter for friends and volunteers of LOG	Ongoing
90-25	Cllr Gawith and/or new Clerk to apply to Solicitors Regulation Authority for deeds of SFMF and easement for water supply pipes.	Ongoing
<b>Matters arising October 2025 meeting</b>		
117-25	Cllr Worth to ask about community speed watch with reference to the speeding down the hill in the 20mph zone.	Ongoing
<b>Matters arising November 2025 meeting</b>		
120-25	Cllr Tagg reported that the slipway sign is still in progress.	Ongoing. Still waiting for an example of sign layout. 163-25 present sign – not available
<b>Matters arising December 2025 meeting</b>		
152-25b	Cllr Gawith to develop a new risk register from the revised asset register/	Ongoing
<b>Matters arising January 2026 meeting</b>		
179-25	Cllr Worth to approach Cornwall Council Highways about getting drain in Coombe Lane cleared	Ongoing
180-25.1	Clerk to write to NGED to thank them for speedy action during storm	
180-25.2	Cllr Ansell to run clinic in Friday coffee morning about vulnerable parishioners registering with NGED	27 <sup>th</sup> February
181-25	Cllr Morris to provide guidance document for parishioners for actions in an emergency	Feb – 206-25 Make leaflet more accessible
186-25	Cllr Morris to submit an expression of interest for CIL grant for SF memorial field	Feb- 21 1-25 amend and submit
188-25	Cllr G Braund to request an update on how the Under 5's playgroup have spent the CIL Grant from the CEO of the Trust	
<b>Matters arising February 2026 meeting</b>		
Public Forum	Determine ownership of lane near Hodders Way/Coombe Lane/Cloake Place and access rights for residents. Clerk to raise via Casework Assist	
196-25	Cllr Tagg to promote NGED clinic on 27 <sup>th</sup> February via social media	
201-25	Cllr Worth to publish response from Highways regarding Coombe Lane Flood via website/social media	
202-25	Clerk to add Neighbourhood Priorities Statement to March agenda and share documentation/link via website	
203-25	Cllr Tagg to follow create a survey to understand parishioner's thoughts and needs regarding EV charging	
203-25	EWG discuss and where relevant research EV charging.	
205-25	Cllr Gawith to seek legal advice from CRCC regarding the legal ownership of the Memorial Hall.	

	Understand the relevance of Section 126.	
210-25	Cllr P Braund purchase ancillary equipment for playing field.	
210-25	Cllr Worth to circulate request for support to repair the iconic tractor via Landulph Innit	
211-25	Chairman to sign EOI	
213 -25	Cllr G Braund to chase bill for hall bookings	
215-25	Staffing Committee to remunerate clerk extra hours	
216-25	Clerk to notify contractor of their successful bid for grass cutting	
217-25	Cllr P Braund to order fencing for playing field	
217-25	Cllr to request references from Contractor D and circulate to Cllrs	
218-25	Clerk to notify Contractor B of successful bid to cut hedges specified in the tender	
218-25	Cllr Tagg to organise dates for Hedge laying course.	
219-25	Clerk to notify Contractor B of successful bid to maintain footpaths	
<b>Actions outside of Parish Council meetings</b>		
Parish Council meetings are held on the 3 <sup>rd</sup> Monday of each month (except August)		
Parish Council Agendas are published on the 2 <sup>nd</sup> Wednesday of each month		
<b>ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2<sup>nd</sup> Tuesday of each month.</b>		
To be published on the website in advance of a meeting [3 clear days not including Sundays or bank holidays].		

## Accounts Payable

Payee	Chq no /BACS	Payment Details	Budget	Net	VAT	Gross	Paid
BT Group PLC	DD	Broadband Jan 2025	Broadband GF	£51.79	£10.36	£62.15	Paid
Karen Yorke-Dunne payslip	BACS	February payslip	Salaries etc GF	£611.45		£611.45	
HMRC	BACS	February tax and employers NI (P32)	Salaries etc GF	£29.17		£29.17	
see expenses	BACS	Lebara - reimburse Clare Tagg	ICT Costs GF	£5.00		£5.00	
see expenses	BACS	Staples & brush - reimburse Clare Tagg	Orchard GF	£14.53	£2.91	£17.44	
Starboard Systems Limited	BACS	Professional Services & Scribe Accounts	ICT Costs GF	£448.00	£89.60	£537.60	

Signed: ..... Chairman