



Minutes of a meeting of the Landulph Parish Council held on Monday 16 March 2026

6.30pm at Landulph Memorial Main Hall

Present: Councillors M. Worth (Chair), M. Ansell, G Braund, P Braund, L Gawith (Vice Chair), P. Morris, and C. Tagg
Officers – K Yorke-Dunne, Clerk and RFO to the Council

MINUTES		ACTION
	<p>10-minute public forum. 16 Parishioners present Cllr Worth highlighted that energy for the meeting will be totally supplied from the battery power storage tonight whilst also putting energy back into the grid. Cllr Worth reminded parishioners that any questions are required to be directed through the chair. Sarah Clifton – Sarah has a child at school, a child at the preschool and is interested in the plans for the Under 5s to move up to school. What are the timings if appropriate? Is the academy going to take over the preschool as it stands now? Paul Nash – raised an issue at last meeting, he thanked councillors for their support to move forward. They are unable to obtain access for EV cable at the front as the pavement is too narrow for the cars to park on. The highways cannot guarantee they have perpetual rear access.</p>	
220-25	<p>To receive apologies for absence and approve the reasons given – all present.</p>	
221-25	<p>Declarations of interest relating to items on the agenda. No declarations raised. If there is a conflict of interest it is the individual councillors' decision whether it is declared or they chose to abstain. In a small parish it is difficult to not be involved with a whole range of groups. A councillor can stay in room for the discussion but abstain from the vote.</p>	
222-25	<p>Members to consider any dispensations relating to items on the agenda. Not used.</p>	
223-25	<p>To confirm the minutes of the previous meeting Cllr Gwaith proposed, seconded by Cllr G Braund and RESOLVED that the minutes of the meeting held on Monday 16 February 2026 are taken as read, confirmed and signed by the Chairman.</p>	
224-25	<p>Matters arising from the minutes Members discussed outstanding actions that are appended to these minutes. No matters arising.</p>	
225-25	<p>To consider planning application – PA26/00293 - Landulph Primary School Landulph Saltash Cornwall PL12 6ND. Extension to a school building alongside changes to internal layout and means of access.</p> <p>Dan Buckley, CEO Smart Trust, noted that the first discussions when taking on Landulph school 8 years ago were related to taking on the Under 5s group. The Trust and school leaders have recently met with the Under 5s committee and staff to inform them the Trust will adopt them straight away subject to Ofsted timeframes.</p>	

	<p>The proposed new building layout will be for the older children therefore, the unisex toilets will be for the older children (this had been questioned in the planning application). The nursery children will be positioned in the old classroom.</p> <p>After 8 attempts, they hope to have found a solution to extend the school. They anticipate opening September 2026 if planning goes ahead. Staff will TUPE transfer to the trust and be given full training. Karen Ball, Headteacher at Landulph added that the Trust are keen to ensure continuity of care and extended hours for families. They are here to provide a sustainable service; they have the capacity to adopt despite fluctuating numbers. Karen is passionate about providing an all-through education for the children for the parish.</p> <p>Cllr Gawith: How do you adopt a charity? Smart is a charity itself.</p> <p>Cllr Tagg: Toilets noted above.</p> <p>Comments on the planning: Public Protection have no objection.</p> <p>Cllr Ansell raised the point from the public about the doors clashing if opened at the same time. Dan noted it as a valid point to consider.</p> <p>Cllr G Braund thanked the school/trust for adopting the Under 5s group as it is a great help for parents and staff.</p> <p>Chair Worth: What is the view of the relationship with the Stay & Play group? Karen responded that they are interested in working with them as they each feed into the school; parking and insurance need to be explored before any agreements can be made. He concluded that the council are supportive of the school expansion and instigated raising funds for the school of £160K through CIL, CC Education Officer and local benefactors.</p> <p>Cllr Worth proposed, Cllr Gawith seconded, it was RESOLVED to support the application as it is in keeping with the existing building and of appropriate design and scale. The Council acknowledge that the expansion of the school is of great importance to the local community. The Parish Council have supported the school with the successful application for £100K CIL funding to improve school facilities. Further support has been received from local benefactors and Education Officer.</p> <p>Cllr Ansell abstained.</p>	
Members of the public left the meeting.		
	<p>PA26/01396 -5 Hodders Way, Cargreen Saltash Cornwall - Works to Tree covered by a Tree Preservation Order (TPO) - Oak - Reduce the crown by 25-30%</p> <p>The related cases noted that there had been a refusal in 2024 for 20% reduction. There is no report from tree officer. Cllr Gawith has spoken to the tree warden and is concerned that it can be damaged. Councillors looked at pictures from 2013, 2022 and the present.</p> <p>Cllr Gawith proposed, Cllr Tagg seconded, it was RESOLVED to refuse subject to professional diagnostic advice. Cllr Worth abstained.</p>	
226-25	<p>Planning Updates (for information only)</p> <p>The planning update on PA23/00334, PA26/00137/PRE, PA25/03356/PP-13986625 and PA25/01296/PRE were noted.</p>	
227-25	<p>Delegated Decisions approved by the Council – None</p>	
228-25	<p>Accounts for payment – details at the end of the agenda.</p> <p>Scribe direct debit will be set up for April to coincide with new financial year. Web has already been paid.</p>	

	Cllr Gawith proposed, Cllr P Braund seconded and it was RESOLVED to approve the accounts for payment.	
229-25	<p>Coombe Lane Flood</p> <p>Cllr P Braud gave an update that highways have cleared the drains of the blockage but have not yet cleared the roots; the drain is flowing freely. They have also swept the road to reduce debris blocking it again. They had continued to clear other locations near Landulph Church and beyond.</p>	
230-25	<p>The Value of a Neighbourhood Priorities Statement -NPS</p> <p>Information relating to NPS had been circulated to councillors. On Wednesday Cornwall Cabinet will also be discussing NPS.</p> <p>LPC and members of the public achieved a neighbourhood plan which was adopted in force until 2030. Government changes have deemed it not to influence as originally anticipated.</p> <p>St Mellion and Lannar have taken part in a pilot.</p> <p>Cllr Worth wrote to Adam Burchall, Head of Planning and Housing Policy, Cornwall Council, to understand whether it is worth being a part of the pilot. He stressed that there is no funding is available to support this. Cllr Worth read the reply.</p> <p>Things to be considered:</p> <ul style="list-style-type: none"> • It will support applications for projects • Doesn't discuss planning for houses. • No funding • Statement to influence Cornwall local plan • Do not form policy in own right • Would need to have local councillor support • Option to develop NDP -would cost thousands to carryout • Pilots have been efficient – completed in 9 months • Wait for Cabinet response • The information captured by the plan would be transferable to other projects. An inventory of where we are, what we are doing, and what we support • Transparent way to go to parishioners to understand their priorities • Are ahead if council/government decide it is a sensible option to move forward on • Can start engagement/pilot and change our mind if no longer deemed suitable. • Critical do now only way of influencing the plan to control policy. • We can define our settlement. • Have skillset to pull a plan together • Benefit LPC making decisions in future • No response from parishioners • CAP river element important • Important there is community participation <p>Next stage: Opportunity to talk to St Mellion. Respond to Adam Burchall, Head of Planning and Housing Policy, Cornwall Council, regarding the wish to proceed with the pilot.</p> <p>Cllr Worth proposed, Cllr Gawith seconded, it was RESOLVED to express an interest in proceeding with NPS.</p>	<p>Clerk</p> <p>Clerk</p>
231-25	<p>Memorial Hall Resilience - Gas Cooker Hood</p> <p>Cllr P Braund noted that the cooker in the hall no longer meets current regulations as it does not have a cooker hood. There has been a request from the hall committee that the LPC support them in purchasing and installing a new cooker hood. This was discussed at the Finance working group; as the memorial</p>	

	<p>hall is the designated resilience hub for the parish they recommend that £3440 (can claim VAT) of ear marked funds is used to purchase and install the hood. The hood will remain LPC asset and will need to serviced annually at £100.</p> <p>Cllr C Tagg proposed, Cllr Ansell seconded it was RESOLVED to use EMR to fund the purchase and install the cooker hood and to cover maintenance costs. Cllrs Worth, G Braund and Gawith abstained.</p>	Cllr P Braund
232-25	<p>Emergency Plan Working Group Cllr Morris is still working on the leaflet. Cllr Ansell has facilitated workshops during the coffee morning and has provided text for the newsletter. Cllr P Braund noted the battery system currently works for storing and providing energy but the automatic back up system is not working. Cllr P Braund explained the issues between manufacturer and installer. He intends to talk to Citizen advice.</p>	Cllr P Braund
233-25	<p>Report from Finance & Governance Working Group The written report listed the actions undertaken on behalf of the Working Group: Cllr Gawith has set up a years' worth of accounts on Scribe. Scribe currently does not link to the bank. Does Scribe link to HMRC? No, but it calculates VAT clearly. Cllrs Worth, Tagg and G Braund have read only access.</p> <p>At the end of the year there will be a need to move general reserves to ear marked reserves.</p> <p>Cllr Worth proposed, Cllr Tagg seconded and it was RESOLVED to adopt the recommendations.</p> <p>Cllr Ansell thanked Cllr Tagg to for all her work to manage the intricacies of the grants.</p>	
234-25	<p>Report from LCG Working Group It was noted that the Tamar Valley Action Community Event was a success; the visitors were very appreciative. The event inspired the recommendation to run a wildlife photographic competition.</p> <p>Cllr G Braund proposed, Cllr Worth seconded, it was RESOLVED to approve the recommendations.</p>	
235-25	<p>Report from LOG Working Group The written report listed the actions of the Working Group. The following recommendations were noted:</p> <ol style="list-style-type: none"> 1. Purchase a second wheelbarrow 2. Produce A3 size map. 3. Article on Tamar <p>Cllr Ansell proposed, Cllr Morris seconded, it was RESOLVED to approve the recommendations.</p>	
236-25	<p>Playing Field Working Group The written report listed the actions of the Working Group. References have been received for the preferred contractor to install the fencing. David Ford has agreed to maintain the tractor.</p>	Clerk
237-25	Searle Family Playing Field	

	It was noted there has been no correspondence from the sports facilitators. Paul has expressed an interest in the use of the playing field.	
238-25	Correspondence from Parishioners: Coombe Lane noted in 229-25	
239-25	Chairman's Urgent Business / Any Other Business (note: any items are for information only) Cllrs would like to thank Andrew and Jo Butcher for their support over the years as they have moved from the village. Clerk to send a card. Cllr G Braund to notify the clerk of their address.	Clerk Cllr G Braund
240 -25	Date of Next Meeting Monday 20 April 2026. 6.30pm The Chair noted the change in date for the May meeting from 18 th to 11 th May. It will also be the AGM.	
	10-minute public forum The member of the press asked for clarification on the names of the Under 5's. Under 5's and nursery are one of the same and will move to the school. Stay and Play will stay in the hall as there is sufficient parking, toilets and space. There has been good attendance; they have raised money for equipment etc.	
	The Public Meeting closed at 8.20 pm; all parishioners left the meeting.	
	Part Two meeting; public excluded.	
The meeting concluded at 8.25pm.		

MATTERS ARISING/ ACTIONS

Key to actions:

Yet to be actioned	Action pending	Action completed	Ongoing Action
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Minute no.	Action	Update on Action Taken
Matters Arising – February 2024 meeting		
Public Forum	Request for a new street sign at the end of Church Lane Cornwall Cllr Worth to raise via Cornwall Council Casework Assist. Update 15 Sept 25; Coombe Drive sign is also missing from Corner.	Action pending. Raised 28.3.24, acknowledged by CC 15.4.24, awaiting outcome (could take 8-12 weeks).
Matters Arising – February 2025 meeting		
171-24 a)	Feedback on amount of speeding sign data at the cross – to Will Glassup. Clerk to request an update on speeding data. Request sent from MW 21.02.25, pending response.	Action pending.
Matters Arising – July 2025 meeting		
68.25	Cllr Gawith to terminate Octopus electricity contract to pavilion.	Email sent 24 July. Meter to be removed. Complete, though meter not removed. 17 th November – Numerous emails and replies sent, it is understood that a local contractor could not be located to remove the meter. 19 Jan. Octopus have been sent photo of meter to prove that it isn't 3 phase. 20 Jan Have now agreed to remove it and write off charges since July. Another bill has been received Feb 26.
Matters Arising – Sept 2025 meeting		

90-25	Cllr Gawith and/or new Clerk to apply to Solicitors Regulation Authority for deeds of SFMF and easement for water supply pipes.	Ongoing -now with clerk
Matters arising October 2025 meeting		
117-25	Cllr Worth to ask about community speed watch with reference to the speeding down the hill in the 20mph zone.	Ongoing
Matters arising November 2025 meeting		
120-25	Cllr Tagg reported that the slipway sign is still in progress.	Ongoing. Still waiting for an example of sign layout. 163-25 present sign – not available
Matters arising December 2025 meeting		
Matters arising January 2026 meeting		
181-25	Cllr Morris to provide guidance document for parishioners for actions in an emergency	Feb – 206-25 Make leaflet more accessible

Matters arising February 2026 meeting		
203-25	Cllr Tagg to follow create a survey to understand parishioner's thoughts and needs regarding EV charging	
203-25	EWG discuss and where relevant research EV charging.	
205-25	Cllr Gawith to seek legal advice from CRCC regarding the legal ownership of the Memorial Hall. Understand the relevance of Section 126.	
210-25	Cllr P Braund purchase ancillary equipment for playing field.	
Matters arising March 2026 meeting		
230-25	Clerk to organise to meet with representatives from St Mellion PC to review NPS pilot.	
230-25	Clerk to express an interest in producing a NPS .	
231-25	Cllr P Braund to instruct engineer to purchase and install cooker hood in the memorial hall.	
232 -25	Cllr P Braund to contact Citizens Advice regarding the dispute with the battery automatic back up system.	
236-25	Clerk to inform contractor B they have been successful with the fencing contract.	
239-25	Clerk to send a card to Mr & Mrs Butcher. Cllr G Braund to provide forwarding address.	

Actions outside of Parish Council meetings

Parish Council meetings are held on the 3rd Monday of each month (except August)

Parish Council Agendas are published on the 2nd Wednesday of each month

ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2nd Tuesday of each month.

To be published on the website in advance of a meeting [3 clear days not including Sundays or bank holidays].

Accounts Payable

BT Group PLC	DD	Broadband Feb 2026	Broadband GF	£51.79	£10.36	£62.15
Western Web	BACS	Landulph.org domain and print button	Community Website ER	£62.00	£12.40	£74.40
CALC	BACS	Training - Invoice 2526-930 (clerk& 1 x cllr)	Training GF	£25.00	£5.00	£30.00
CALC	BACS	Training - Invoice 2526-949 (clerk)	Training GF	£70.00	£14.00	£84.00
CALC	BACS	Training - Invoice 2526-954 (clerk)	Training GF	£70.00	£14.00	£84.00
CALC	BACS	Training - Invoice 2526-965 (Cllrx3)	Training GF	£75.00	£15.00	£90.00
Ally Hill Property Maintenance	BACS	Hedge cutting - Orchard Green	Orchard ER	£200.00		£200.00
Landulph Memorial Hall	BACS	Hall hire 2026 regular meetings and 2025 extra meetings	Hall Bookings GF	£310.50		£310.50
Karen Yorke-Dunne payslip	BACS	March payslip	Salaries etc GF	£812.36		£812.36
HMRC	BACS	March tax and employers NI (P32)	Salaries etc GF	£59.30		£59.30
CALC	BACS	Training -Invoice 2526-1033 (clerk)	Training GF	£35.00	£7.00	£42.00
Tamar Trees	BACS	Hedging for Duchess Green	Orchard GF	£122.00		£122.00
Scribe	DD	Accounting software	ICT Costs	£37.00	£7.40	£44.40
Karen Yorke-Dunne expenses	BACS	Clerk - expenses	Office cost GF	£27.20		£27.20
CALC	BACS	Training Invoice 2526-1048 (clerk)	Training GF	£35.00	£7.00	£42.00
CALC	BACS	Training Invoice 2526-1063 (clerk)	Training GF	£35.00	£7.00	£42.00

Signed: Chairman