



**Agenda of the Annual Meeting of Landulph Parish Council
held on Monday 11 April 2025 at 7 pm (to follow the Parish Annual Meeting)
at Landulph Memorial Main Hall**

All Landulph Parish Council papers can be viewed on the Parish Council’s website:
www.landulphparishcouncil.gov.uk

Planning applications can be viewed on-line at: [Online planning register - Cornwall Council](#)

Landulph Parish Council would encourage parishioners to make comments on any planning applications on Cornwall Council’s online planning register prior to this meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded.
[Landulph Parish Council Meetings Guide](#)

10 Minute Public Forum	
1	Elect the Chair for the Civic Year 2026-27 (to sign the Declaration of Office of Chairman)
2	Appointment of Vice Chairman (to sign Declaration of Acceptance of Office)
3	Appointment of Representative to Outside Bodies for the Civic Year 2026-27 Council Representatives – Landulph Parish Council
4	Appointment of Representatives to Working Groups for the Civic Year 2026-27
5	To receive apologies for absence and approve the reasons given.
6	Declarations of interest relating to items on the agenda.
7	Members to consider any dispensations relating to items on the agenda.
8	To confirm the minutes of the meeting dated 20 April 2026.
9	Matters Arising (to discuss any actions arising from the previous meeting - detailed at the end of the minutes)
10	Planning – to consider planning applications -NONE
11	Planning Updates (for information only): PA26/00293 Extension to Landulph School building – Approved with conditions.
12	Accounts for Payment (details at the end of the agenda).
13	Feedback from Public Realm Improvement and Re-introduction of Weed Treatment
14	Cornwall Seascape Character Appraisal Cornwall Seascape Character Assessment - Public Consultation App
15	Finance & Governance Working Group – written report

16	Internal Report for year ending 31 March 2026
17	External Audit Submission for year ending 31 March 2026 <ul style="list-style-type: none"> 1. Annual Governance Statement 2. Accounting Statement 3. Explanation of Variances 4. BDO Conflict of Interest 5. Agree on a date for the Commencement of Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return
18	Policies to review <ul style="list-style-type: none"> 1. Financial Regulations
19	Hedge Cutting
20	Feedback from any training or meetings Councillors have attended.
21	Correspondence from Parishioners
22	Chairman's Urgent Business / Any Other Business (note: any items are for information only).
23	Date of Next Meeting – Monday 15 June 2026 Parish Council Meeting 6.30pm till 8.30pm (Landulph Memorial Hall, Main Hall) Dates for 2026: 20 July, 21 September, 19 October, 16 November, 21 December
	10 Minute Public Forum
	Part Two: Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) shall be excluded from the meeting at this point due to the confidential nature of the agenda items to be discussed.

Accounts Payable – May 2026

28	11.05.2026	£100.00	£20.00	£120.00	Internal Auditors	T A Ltd	Barclays Current		May 2026
27	11.05.2026	£1,253.35	£0.00	£1,253.35	Insurance - annual	Zurich Town & Parish	Barclays Current		May 2026
26	05.05.2026	£24.99	£5.00	£29.99	Material for fencing playing field	JLB Automotive Accessories	Barclays Current	To pay P Braund	May 2026
25	11.05.2026	£77.00	£0.00	£77.00	Clerk Expenses, post, print, office	Karen Yorke-Dunne	Barclays Current		May 2026
24	11.05.2026	£29.17	£0.00	£29.17	Tax - national insurance	HMRC	Barclays Current		May 2026
23	11.05.2026	£611.45	£0.00	£611.45	Clerk Salary	Karen Yorke-Dunne	Barclays Current		May 2026
22	11.05.2026	£56.45	£11.29	£67.74	Broadband	BT	Barclays Current		2025
21	11.05.2026	£37.00	£7.40	£44.40	Scribe Finance ICT	Starboard Systems Ltd	Barclays Current	Paid	May 2026
20	11.05.2026	£280.00	£0.00	£280.00	Grass Cutting	Ally Hill	Barclays Current		May 2026