



Landulph Neighbourhood Priorities Statement Working Group – Notes

1 Welcome and Apologies

KYD thanked everyone for agreeing to be part of the working group. She briefly outlined the purpose of the meeting.

2 Nominate and Agree Chair and Vice Chair of the Working Group

- a) Jonathan Jones was appointed Chair of the LNPS WG.
- b) No one wished to be Vice Chair at this point
- c) Karen Yorke-Dunne was appointed secretary of the LNPS WG.

3 Agree Terms Of Reference

- a) The ToR were updated to include all members of the working group.
- b) Other statutory items are not relevant at this 1st meeting but will be on future agendas.

4 Survey

- a) The WG discussed the pressure for things to change and understand the only way to have a say is by evidencing what the current parishioners want for their community. Discussion was had a round whether just residents complete the survey or those wishing to move into the area.
- b) The WG would like to explore using bespoke questions rather than CC (Cornwall Council) “Let’s Talk” Survey. A “Questions” sub working group was set up (Clare and Valerie T) to review LNP survey and prepare draft questions.
- c) Timeframe agreed:
 - End Nov/begin Dec – approve survey questions presented by Sub WG
 - Jan till mid-Feb 2027 – Distributed of survey
 - Feb/ March – collate responses
 - End March – agree priorities and write draft NPS
 - April – Consult parishioners with open day/evening
- d) A “framework” sub working group (David, Amanda & Kim) was set up to review St Mellion and Lanner NPS and template from CC to look at key titles for the survey.
- e) A communications/marketing sub working group was discussed to form the strategy for distribution of the survey and how it will be communicated – newsletter is distributed to every household in parish. What about the businesses – Martin W has connections with local businesses. Mid Nov is the deadline for adverts for Landulph newsletter. It is imperative everyone is given the opportunity to have their say so must go to every household.

5 Thoughts/discussions

The LNPS discussed the following:

- a) Need to define who can answer the survey: those that live in the parish, those that would like to live here, those work here but not live here and those with local connections – difficult as if online how can we stop people responding. Children are the future of the village so important to engage.
- b) The WG felt that whilst 100% participation was the ambition a 75% + response rate would provide a good representation of the parish.
- c) A simple SWOT analysis should be available at upcoming functions to formulate survey themes/questions.
- d) Businesses – Landowners encouragement to do something with unused land. WG would like to include The Duchy and Pentille as a local landowner.
- e) The WG would like to invite the Chair of St Mellion PC to share their experience of the process in developing their NPS.
- f) Ideas for topics/themes – climate change, bio diversity, working from home
- g) Home Choice. The definition of “affordable housing”.
- h) It is just as important to understand what people don’t want.
- i) Are Landulph Parish Council committed to follow up on the completed NPS? When they approve the NPS, it will be fundamental to LPC to stand up for the views of all the parishioners.

6 AOB

- Various members are away over the coming weeks – communication via email.
- The LNPS WG members agreed to a join a group email and WhatsApp group.

7 Date of next meeting

Tuesday 3 November 2026

8 Action Table

Date	Action	Who	Date	Complete
28.9.26	SWOT analysis – to be available at functions throughout October	Questions SG	Throughout Oct 26	
28.9.26	Analys previous survey questions and put together draft outline	Questions SG	3 Nov 26	
28.9.26	Review framework of NPS – St Mellion/Lanner/Template	Framework SG	3 Nov 26	
28.9.26	Discuss and prepare a communication and marketing draft strategy	Communications SG	3 Nov 26	
28.9.26	Request Chair of St Mellion PC join the next meeting – 3 Nov 26	KYD	ASAP	
28.9.26	Set up an area on website for LNPS WG documents – not for public domain	CT	ASAP	
28.9.26	Set up a group email	CT	ASAP	
28.9.26	Set up a WhatsApp Group	CT	ASAP	
28.9.26	Update website with relevant documents and progress	KYD	ASAP	

28.9.26	Report to Landulph Parish Council	JJ	19 Oct 26	
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